

# TOWN OF WATERTOWN

OFFICE OF THE SUPERVISOR

22867 CO. RT. 67

WATERTOWN, N.Y. 13601

Phone: 315-782-2069

Fax : 315-782-5375

email: jrbsupervisor@gisco.net

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## TOWN COUNCIL MEETING AGENDA

### JUNE 12<sup>th</sup>, 2025 MEETING

Call meeting to order 7:00 pm

Roll call members present

Motion adopting minutes of the MAY 8<sup>th</sup> 2025 meeting

Motion to adopt of the JUNE 3<sup>rd</sup> special meeting, 2025 meeting

PUBLIC HEARING LL 2 OF 2025 OPT OUT ZONING REGULATION

PUBLIC HEARING ZONE CHANGE MASSEY ST. (RD R1 to Manufacturing)

BCA Project updates

GYMO PROJECT UPDATES

### OPEN FLOOR TO PUBLIC

Close floor to the public

Town Clerks correspondence,

Accept Town Clerks Report

### RESOLUTIONS

Old Business

New Business

ADJOURN MEETING

1.

## RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WATERTOWN

At a meeting of the Town Board of the Town of Watertown, held at the Town offices, 22867 County Route 67, Watertown, New York, on June 12, 2025 at 7:00 p.m. there were:

Supervisor:	Joel Bartlett
Councilman:	David Prosser
Councilwoman:	Joanne McClusky
Councilman:	Michael Perkins
Councilman:	Robert Slye

**WHEREAS**, the Town Public Works Superintendent has selected a new Deputy Superintendent to perform the duties of the Superintendent in the event of his absence; and

**WHEREAS**, Michael Smith, a current employee of the Town Public Works Department, has been designated by the Superintendent to serve as Deputy Public Works Superintendent; and

**WHEREAS**, under the current collective bargaining agreement, Michael Smith shall receive a wage increase of \$1.00 per hour above his current rate of \$25.22, for a total hourly wage of \$26.22 while serving in this capacity;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Watertown hereby acknowledges the designation of Michael Smith as Deputy Public Works Superintendent and approves the corresponding wage adjustment as outlined above, effective with pay period #13, June 15<sup>th</sup>, 2025.

Supervisor Bartlett moved the foregoing resolution, seconded by Councilman \_\_\_\_\_.

Supervisor:	Joel Bartlett	Yes_____	No _____
Councilman:	David Prosser	Yes_____	No _____
Councilwoman:	Joanne McClusky	Yes_____	No _____
Councilman:	Michael Perkins	Yes_____	No _____
Councilman:	Robert Slye	Yes_____	No _____

Dated:

\_\_\_\_\_  
Pamela D. Desormo, Town Clerk

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WATERTOWN**

At a meeting of the Town Board of the Town of Watertown, held at the Town offices, 22867 County Route 67, Watertown, New York, on June 12, 2025 at 7:00 p.m. there were:

Supervisor: Joel Bartlett  
Councilman: David Prosser  
Councilwoman: Joanne McClusky  
Councilman: Michael Perkins  
Councilman: Robert Slye

**WHEREAS**, a position of Deputy Town Clerk/Deputy Registrar of Vital Statistics has become available; and

**WHEREAS**, Annette Sentell, PO Box 23, Brownville, NY 13615, has applied for the position and meets all qualifications;

**NOW, THEREFORE, BE IT RESOLVED**, that Annette Sentell is hereby appointed as Deputy Town Clerk/Deputy Registrar of Vital Statistics, effective June 13, 2025, through December 31, 2027;

**BE IT FURTHER RESOLVED**, that this position shall be part-time until it transitions to a full-time position, with a starting hourly wage of \$\_\_\_\_\_.

A motion to adopt the foregoing resolution was offered by Supervisor Bartlett and seconded by Councilmember \_\_\_\_\_, and upon a roll call vote was adopted as follows:

Supervisor:	Joel Bartlett	Yes_____	No _____
Councilman:	David Prosser	Yes_____	No _____
Councilwoman:	Joanne McClusky	Yes_____	No _____
Councilman:	Michael Perkins	Yes_____	No _____
Councilman:	Robert Slye	Yes_____	No _____

Dated:

\_\_\_\_\_  
Pamela D. Desormo, Town Clerk

# RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WATERTOWN

At a meeting of the Town Board of the Town of Watertown, held at the Town offices, 22867 County Route 67, Watertown, New York, on June 12, 2025 at 7:00 p.m. there were:

Supervisor: Joel Bartlett  
 Councilman: David Prosser  
 Councilwoman: Joanne McClusky  
 Councilman: Michael Perkins  
 Councilman: Robert Slye

BE IT RESOLVED, that the Town of Watertown, 22867 Co. Rte. 67, Watertown, NY 13601 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Name	Term Begins/Ends	Standard Work Day	ROA Days/PPP
Supervisor	Joel Bartlett	1/1/2024-12/31/2025	7.5	9
Town Clerk	Pamela Desormo	1/1/2024-12/31/2027	7.5	10
Highway Superintendent	Ted Clement	1/1/2024-12/31/2027	8	10
Justice	Matthew Porter	1/1/2023-12/31/2026	4.96	month
Zoning Board of Appeals	Brandon Cooney	01/1/23-12/31/2027	3	year
Planning Board Member	Pamela Desormo	01/01/2022-12/31/2026	2	month

A motion to adopt the foregoing resolution was offered by Supervisor Bartlett and seconded by Councilmember \_\_\_\_\_, and upon a roll call vote was adopted as follows:

Supervisor:	Joel Bartlett	Yes	No
Councilman:	David Prosser	Yes	No
Councilwoman:	Joanne McClusky	Yes	No
Councilman:	Michael Perkins	Yes	No
Councilman:	Robert Slye	Yes	No

Dated:

\_\_\_\_\_  
 Pamela D. Desormo, Town Clerk

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## RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WATERTOWN

At a meeting of the Town Board of the Town of Watertown, held at the Town offices, 22867 County Route 67, Watertown, New York, on June 12, 2025 at 7:00 p.m. there were:

Supervisor: Joel Bartlett  
Councilman: David Prosser  
Councilwoman: Joanne McClusky  
Councilman: Michael Perkins  
Councilman: Robert Slye

WHEREAS, the Jefferson- Lewis BOCES provides drug and alcohol testing for the Town of Watertown public works department employees pursuant to an agreement (on file) and;

WHEREAS, the contractual agreement under the terms and conditions noted therein is due for renewal upon the expiration of the old contract for said services.

THEREFORE, BE IT RESOLVED, the Highway Superintendent is hereby authorized to execute the contract for service with Jefferson-Lewis BOCES for the period commencing July 1, 2025 and expiring June 30, 2026.

The foregoing Resolution was offered by Supervisor Bartlett, and seconded by Board Member Prosser, and upon roll call vote of the Board was duly adopted as follows:

A motion to adopt the foregoing resolution was offered by Supervisor Bartlett and seconded by Councilmember \_\_\_\_\_, and upon a roll call vote was adopted as follows:

Supervisor:	Joel Bartlett	Yes_____	No _____
Councilman:	David Prosser	Yes_____	No _____
Councilwoman:	Joanne McClusky	Yes_____	No _____
Councilman:	Michael Perkins	Yes_____	No _____
Councilman:	Robert Slye	Yes_____	No _____

Dated:

\_\_\_\_\_  
Pamela D. Desormo, Town Clerk

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# Town of Watertown

22867 County Route 67, Watertown, New York 13601  
Telephone No.: (315) 782-8248

## RESOLUTION

**WHEREAS**, the Town Board for the Town of Watertown, New York is interested in securing a \_\_\_\_ x \_\_\_\_ square foot portion of real property located at 20516 Weaver Road, Watertown, New York 13601 Tax Parcel No. 83.15-2-15.2 (the "Subject Premises") for the purpose of a Pump Station for Water District No. 7; and

**WHEREAS**, Barbara E. Williams, Terry R. Williams, and Valerie S. Hoover are the record owners of the Subject Premises; and

**WHEREAS**, Barbara E. Williams, Terry R. Williams, and Valerie S. Hoover have stated interest in selling the Subject Premises for Twelve Thousand and 00/100 Dollars (\$12,000.00); and

**WHEREAS**, the Town Board for the Town of Watertown has been provided with a Purchase Agreement regarding the Subject Premises; and

**WHEREAS**, the Town Board for the Town of Watertown wishes to move forward with the purchase of the Subject Premises under the terms outlined in the aforementioned Purchase Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that Joel Bartlett, as Supervisor of the Town of Watertown, is hereby authorized to execute all documents necessary to effectuate the transfer of all rights, title and interest of Barbara E. Williams, Terry R. Williams, and Valerie S. Hoover in the Subject Premises to the Town of Watertown on behalf of Water District No. 7.

The foregoing Resolution was offered by Board Member,  
\_\_\_\_\_, and seconded by Board Member,  
\_\_\_\_\_, and upon roll call vote of the Board was duly adopted  
as follows:

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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**ORDER \_\_\_ of 2025**  
**SCHEDULING PUBLIC HEARING TO DISCUSS AND CONSIDER PETITION**  
**SUBMITTED REGARDING THE LETTIERE WATER SYSTEM**  
**(LETTIERE TRACT)**

**WHEREAS**, the Town Board for the Town of Watertown, New York has been presented with a Petition regarding the Lettiere Tract Water System, such petition being attached herewith and incorporated by reference; and

**WHEREAS**, the Petition was submitted by eligible Town residents in an effort to seek the Town's establishment of a Water District; and

**WHEREAS**, the Petition states that the boundaries of the proposed district shall be all of the properties in the Town of Watertown which are currently a part of the Lettiere Water System Tract, plus eight (8) additional homes located on Ives Street in the Town of Watertown; and

**WHEREAS**, the Petition proposes the creation of a Town Water District which would include all of the parcels currently serviced by the Lettiere Water System. The Petition proposes that the residents within the Lettiere Tract would pay James Lettiere, Jr. no more than \$500,000.00 for the existing Lettiere Water System. The petition also proposes that the existing Lettiere Water System would be extended to include eight (8) homes located on Ives Street; and

**WHEREAS**, the Petition states that the maximum amount to be expended shall be \$1,263,000.00, with anticipated construction costs of \$763,000.00 and \$500,000.00 being paid to James Lettiere for the existing aged infrastructure by the residents in the proposed district; and

**WHEREAS**, it is proposed that there will not be hook-up fees for the eight (8) aforementioned homes located on Ives Street; and

**WHEREAS**, the Petition states the proposed district would include 147 parcels; and

**WHEREAS**, the estimated cost to a typical property annually (EDU) is anticipated to be \$1,001.00; and

**WHEREAS**, the Town Board, in compliance with New York Town Law, must schedule a public hearing regarding the Petition in order to hear all persons interested in the Petition's subject; and

**WHEREAS**, the Town Board must thereafter determine whether or not the Petition is Statutorily sufficient; and

**WHEREAS**, should the Town Board find following the Public Hearing that it is not in the public interest to grant in whole or in part the relief sought within the Petition, the Town Board is under no obligation to move forward with the creation of a Water District.

**NOW, THEREFORE**, on motion duly made and seconded, it is:

**ORDERED**, that a Public Hearing be held on the \_\_\_\_ day of July 2025 at 7:00 p.m. at the Town of Watertown Municipal Building located at 22867 County Route 67, Watertown, New York to hear all persons interested, and it is further

**ORDERED**, that the Town Clerk shall cause a Notice of Public Hearing to be published at least once in the official newspaper for the Town of Watertown not less than ten (10) nor more than twenty (20) days before the date set for the hearing, and shall cause a copy of the same to be posted on the sign board of the Town of Watertown, maintained pursuant to the provisions of Town Law, not less than ten (10) nor more than twenty (20) days before the date designated for the hearing and shall upload said Notice on the Town of Watertown's website.

The foregoing Order was offered by Board Member, \_\_\_\_\_, and seconded by Board Member, \_\_\_\_\_, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Joel R. Bartlett	Yes ____	No ____
Michael Perkins	Yes ____	No ____
David D. Prosser	Yes ____	No ____
Joanne McClusky	Yes ____	No ____
Robert Slye, Esq.	Yes ____	No ____



## Town of Watertown Resolution

At a meeting of the Town of Watertown Council held on Thursday, June 12th, 2025 at 7:00 pm at the Town Municipal Offices, 22867 County Route 67, Watertown, N.Y. there was creation

Supervisor : Joel Bartlett  
Councilwoman : Joanne McClusky  
Councilman; Robert Slye  
Councilman : David Prosser  
Councilman: Michael Perkins

Absent were: councilman:

WHEREAS The Law firm of Barclay Damon has submitted a Letter of engagement and Retainer for the performance of acting as BOND COUNCIL for the Town to perform all necessary legal work to effectuate the development, construction and creation of the Northeast water district ,and known as Water District #7 ;

THEREFORE BE IT RESOLVED, the Supervisor is hereby authorized to execute the letter of engagement, Retainer, and fee for service agreement between the Law firm of Barclay Damon and the Town of Watertown for the services stated under the terms and conditions contained within the Letter of engagement

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**FIRST AMENDMENT TO  
AGREEMENT FOR THE PROVISION OF WATER SERVICES BETWEEN THE  
TOWN OF WATERTOWN AND CITY OF WATERTOWN**

This First Amendment to the Intermunicipal Agreement ("IMA") dated August 11, 2022 is made this May \_\_, 2025 (the "Effective Date"), by and between the City of Watertown, Watertown, New York 13601 (the "City"), and the Town of Watertown as Administrator for each of the Town of Watertown Water Districts 1, 3, 4, 5, and 6, Watertown, New York 13601, (the "Districts"). The City and the Districts are collectively referred to herein as the "Parties".

**RECITALS**

**WHEREAS**, the Parties entered into the IMA as of August 11, 2022, for the right of the Districts to draw water from the City system for use in the Districts as they existed at that time and as they may be extended and expanded during the term of the IMA; and

**WHEREAS**, the Town of Watertown is currently pursuing a project to expand its water distribution system which currently serves Water District No. 4 within the Town of Watertown; and

**WHEREAS**, the proposed project will address disinfection byproduct ("DBP") issues prevalent in Water District No. 4 and replace the privately owned public drinking water system that serves the Northland Estates and Pine Meadows mobile home parks with a water distribution system owned and operated by the Town of Watertown; and

**WHEREAS**, the proposed project will eliminate dead-ends at key points in Water District No. 4 by constructing a watermain along U.S. Route 11, through Northland Estates and Pine Meadows mobile home parks, and cut cross-lots from Meadow Lane in Pine Meadows to NY Route 232 in order to tie into the existing distribution system where the main currently dead ends on NY Route 232; and

**WHEREAS**, the proposed project will include the installation of a tank mixing and aeration system in the existing water storage tank which will continuously circulate and homogenize the water inside the tank, reducing chemical and thermal stratification, ensuring THM-laden water is continuously introduced to the transfer zone at the water surface, and continuously circulating fresh exterior air into the tank and provide force for mass transfer; and

**WHEREAS**, the footprint of Water District No. 4 will be expanded; and

**WHEREAS**, it is anticipated that this District Extension will increase water usage by approximately 25,500 Gallons Per Day ("GPD") on an average daily basis; and

**WHEREAS**, the Parties wish to amend the original IMA in order to accommodate the changes being made to Water District No. 4, as more specifically described herein.

**NOW, THEREFORE**, based on the foregoing, in exchange for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Exhibit "A" to the August 11, 2022 IMA shall be amended to reflect the increased footprint of Water District No. 4.
2. Exhibit "C" to the August 11, 2022 IMA shall be amended to reflect the increase in maximum allocation of gallons per day for District No. 3 and District No. 4 combined from 125,000 gallons per day to 150,500 gallons per day.
3. Other than as amended herein, the terms, conditions, and obligations of the Parties as set forth in the August 11, 2022 IMA shall remain in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and seals as of the day and year first set forth above.

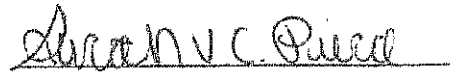
**TOWN OF WATERTOWN**

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By: Joel R. Bartlett  
Town Supervisor

**CITY OF WATERTOWN**

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By: Sarah V. C. Pierce  
City Mayor

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## RESOLUTION \_\_\_\_ of 2025

### INDEPENDENT CONTRACTOR AGREEMENT RALPH GREEN

**WHEREAS**, the Town Board of the Town of Watertown, New York from time to time experiences the need for minor and/or routine electrical services to be completed by a readily available professional; and

**WHEREAS**, the Town has evaluated the Town's Procurement Policy and New York General Municipal Law § 103; and

**WHEREAS**, the Town desires to enter into an independent contractor agreement with Ralph Green; and

**WHEREAS**, Mr. Green similarly desires to enter into an independent contractor agreement with the Town; and

**WHEREAS**, the Town reasonably expects to be in full compliance with the Town of Watertown Procurement Policy and New York General Municipal Law § 103, as the same may be amended from time to time; and

**WHEREAS**, the Town Board has reviewed a proposed independent contractor agreement, the same being attached herewith and incorporated by reference.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Watertown, New York:

1. That the Town Board of the Town of Watertown finds it in the best interest of the Town to enter into an independent contractor agreement with Ralph Green.
2. That the Town Supervisor of the Town of Watertown is authorized to sign the aforementioned independent contractor agreement on behalf of the Town.
3. This Resolution shall take effect immediately.

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## RESOLUTION \_\_\_\_ of 2025

### INDEPENDENT CONTRACTOR AGREEMENT ANGEL FRENCH

**WHEREAS**, the Town Board of the Town of Watertown, New York desires to obtain services from Angel French as the Waste Treatment Plant Operator for the Town; and

**WHEREAS**, Ms. French possesses a New York State DEC Grade 2 Wastewater Treatment Plant Operator Certification; and

**WHEREAS**, the Town has evaluated the Town's Procurement Policy and New York General Municipal Law § 103; and

**WHEREAS**, the Town desires to enter into an independent contractor agreement with Angel French; and

**WHEREAS**, Ms. French similarly desires to enter into an independent contractor agreement with the Town; and

**WHEREAS**, the Town reasonably expects to be in full compliance with the Town of Watertown Procurement Policy and New York General Municipal Law § 103, as the same may be amended from time to time; and

**WHEREAS**, the Town Board has reviewed a proposed independent contractor agreement, the same being attached herewith and incorporated by reference.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Watertown, New York:

1. That the Town Board of the Town of Watertown finds it in the best interest of the Town to enter into an independent contractor agreement with Angel French.
2. That the Town Supervisor of the Town of Watertown is authorized to sign the aforementioned independent contractor agreement on behalf of the Town.
3. This Resolution shall take effect immediately.

# Town of Watertown

22867 County Route 67  
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## RESOLUTION \_\_\_\_ of 2025

### INDEPENDENT CONTRACTOR AGREEMENT RICHARD LACY, JR.

**WHEREAS**, the Town Board of the Town of Watertown, New York desires to obtain services from Richard Lacy, Jr. as the Backup Waste Treatment Plant Operator for the Town; and

**WHEREAS**, Mr. Lacy possesses a New York State DEC Grade 4A Wastewater Treatment Plant Operator Certification; and

**WHEREAS**, the Town has evaluated the Town's Procurement Policy and New York General Municipal Law § 103; and

**WHEREAS**, the Town desires to enter into an independent contractor agreement with Richard Lacy, Jr.; and

**WHEREAS**, Mr. Lacy similarly desires to enter into an independent contractor agreement with the Town; and

**WHEREAS**, the Town reasonably expects to be in full compliance with the Town of Watertown Procurement Policy and New York General Municipal Law § 103, as the same may be amended from time to time; and

**WHEREAS**, the Town Board has reviewed a proposed independent contractor agreement, the same being attached herewith and incorporated by reference.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Watertown, New York:

1. That the Town Board of the Town of Watertown finds it in the best interest of the Town to enter into an independent contractor agreement with Richard Lacy.
2. That the Town Supervisor of the Town of Watertown is authorized to sign the aforementioned independent contractor agreement on behalf of the Town.
3. This Resolution shall take effect immediately.

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## **RESOLUTION \_\_\_\_ of 2025 ENACT LOCAL LAW REGARDING Zone Change on South Side of Massey Street Road**

**WHEREAS**, the Town Board for the Town of Watertown, New York is interested in enacting a Local Law that will address a zone change on the South side of Massey Street Road, extending to the City of Watertown line, which would change such area from a Residential 1 (R-1) district to a Manufacturing (M) district; and

**WHEREAS**, the Town Board has reviewed the proposed legislation and has further determined that none of the Town's currently existing Local Laws, ordinances, rules, or regulations address the same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Watertown, New York as follows:

1. The forgoing recitation is incorporated herein and made a part hereof as if set forth herein.
2. The Town Board hereby enacts the Local Law for a zone change as being in the best interests of the Town of Watertown.
3. The Supervisor for the Town of Watertown, and the Town Clerk, their respective agents and employees are hereby authorized to sign all documents and take all steps necessary to enact this legislation.
4. This Legislation shall be filed with the New York State Department of State and shall become effective thereafter.
5. This Resolution shall take effect immediately.

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# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## RESOLUTION \_\_\_\_ of 2025

### NEGATIVE DECLARATION FOR SEQR (Long Form) FOR LOCAL LAW NO. 2 OF 2025

**WHEREAS**, the Town Board of the Town of Watertown, New York has considered the adoption of Local Law No. 2 of 2025 in the Town of Watertown in connection with a zone change on the South side of Massey Street Road, extending to the City of Watertown line, from Residential 1 (R-1) to Manufacturing (M); and

**WHEREAS**, the Town Board of the Town of Watertown has reviewed an Environmental Assessment Form for the purpose of assisting the Town Board in making a determination of significance in respect to the Legislation; of whether the enactment of the Legislation would have a significant adverse impact on the environment; and

**WHEREAS**, the Town has reviewed the criteria for determining significance of an action that is set forth at 6 NYCRR §617.7(c); and

**WHEREAS**, having considered the action, consisting of the adoption of the Legislation and the potential environmental impacts associated with such action, the Town Board has determined to proceed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Watertown finds that the proposed action of adopting the legislation is subject to SEQR; and

**BE IT FURTHER RESOLVED**, that the action constitutes an unlisted action under SEQR 617.2(a1); and

**BE IT FURTHER RESOLVED**, that the Town Board is the agency with jurisdiction by law to fund, approve, or directly undertake this action, and therefore, a coordinated review of the action under SEQR is neither required nor necessary.

**BE IT FURTHER RESOLVED**, by the Town Board of the Town of Watertown, New York:



1. Based upon the examination and consideration of the Long Environmental Assessment Form and comparison of the proposed action and criteria set forth at 617.7, no significant impact on the environment is known by the adoption of the proposed legislation.

2. The Supervisor for the Town of Watertown is authorized to execute the Long Environmental Assessment Form to the effect that the Town Board is issuing a "negative declaration" under SEQR.

3. A complete copy of the EAF including its negative declaration shall be maintained in the Town Clerk's office in a file that will be readily accessible to the Public. All subsequent notices regarding the undertaking of the project as set forth in this Resolution shall state that a negative declaration has been issued.

4. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, \_\_\_\_\_, and seconded by Board Member, \_\_\_\_\_, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Joel R. Bartlett	Yes ____	No ____
Michael Perkins	Yes ____	No ____
David D. Prosser	Yes ____	No ____
Joanne McClusky	Yes ____	No ____
Robert Slye, Esq.	Yes ____	No ____

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
**Pamela Desormo, Town Clerk**

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## **RESOLUTION \_\_\_\_ of 2025 ENACT LOCAL LAW REGARDING Updates to the Town of Watertown Zoning Law**

**WHEREAS**, the Town Board for the Town of Watertown, New York is interested in enacting a Local Law that will address changes to the existing Town of Watertown Zoning Law, resulting in clarification of the Zoning Law and further resulting in Solar Battery Energy Storage to be allowed in a limited capacity within certain areas of the Town; and

**WHEREAS**, the Town Board has reviewed the proposed legislation and has further determined that none of the Town's currently existing Local Laws, ordinances, rules, or regulations address the same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Watertown, New York as follows:

1. The forgoing recitation is incorporated herein and made a part hereof as if set forth herein.
2. The Town Board hereby enacts the Local Law updating the Town of Watertown Zoning Law as being in the best interests of the Town of Watertown.
3. The Supervisor for the Town of Watertown, and the Town Clerk, their respective agents and employees are hereby authorized to sign all documents and take all steps necessary to enact this legislation.
4. This Legislation shall be filed with the New York State Department of State and shall become effective thereafter.
5. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, \_\_\_\_\_, and seconded by Board Member, \_\_\_\_\_, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Joel R. Bartlett	Yes ____	No ____
Michael Perkins	Yes ____	No ____
David D. Prosser	Yes ____	No ____
Joanne McClusky	Yes ____	No ____
Robert Slye, Esq.	Yes ____	No ____

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
**Pamela Desormo, Town Clerk**

# Town of Watertown

22867 County Route 67  
Watertown, New York 13601  
Telephone: (315)-782-8248

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## RESOLUTION \_\_\_\_ of 2025

### NEGATIVE DECLARATION FOR SEQR (Long Form) FOR LOCAL LAW NO. 3 OF 2025

**WHEREAS**, the Town Board of the Town of Watertown, New York has considered the adoption of Local Law No. 3 of 2025 in the Town of Watertown that will address changes to the existing Town of Watertown Zoning Law, resulting in clarification of the Zoning Law and further resulting in Solar Battery Energy Storage to be allowed in a limited capacity within certain areas of the Town; and

**WHEREAS**, the Town Board of the Town of Watertown has reviewed an Environmental Assessment Form for the purpose of assisting the Town Board in making a determination of significance in respect to the Legislation; of whether the enactment of the Legislation would have a significant adverse impact on the environment; and

**WHEREAS**, the Town has reviewed the criteria for determining significance of an action that is set forth at 6 NYCRR §617.7(c); and

**WHEREAS**, having considered the action, consisting of the adoption of the Legislation and the potential environmental impacts associated with such action, the Town Board has determined to proceed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Watertown finds that the proposed action of adopting the legislation is subject to SEQR; and

**BE IT FURTHER RESOLVED**, that the action constitutes an unlisted action under SEQR 617.2(a); and

**BE IT FURTHER RESOLVED**, that the Town Board is the agency with jurisdiction by law to fund, approve, or directly undertake this action, and therefore, a coordinated review of the action under SEQR is neither required nor necessary.

**BE IT FURTHER RESOLVED**, by the Town Board of the Town of Watertown, New York:

1. Based upon the examination and consideration of the Long Environmental Assessment Form and comparison of the proposed action and criteria set forth at 617.7, no significant impact on the environment is known by the adoption of the proposed legislation.

2. The Supervisor for the Town of Watertown is authorized to execute the Long Environmental Assessment Form to the effect that the Town Board is issuing a "negative declaration" under SEQR.

3. A complete copy of the EAF including its negative declaration shall be maintained in the Town Clerk's office in a file that will be readily accessible to the Public. All subsequent notices regarding the undertaking of the project as set forth in this Resolution shall state that a negative declaration has been issued.

4. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, \_\_\_\_\_, and seconded by Board Member, \_\_\_\_\_, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Joel R. Bartlett	Yes ____	No ____
Michael Perkins	Yes ____	No ____
David D. Prosser	Yes ____	No ____
Joanne McClusky	Yes ____	No ____
Robert Slye, Esq.	Yes ____	No ____

Dated: \_\_\_\_\_, 2025

\_\_\_\_\_  
**Pamela Desormo, Town Clerk**