### TOWN OF WATERTOWN APPLICATION FOR A MAJOR SUBDIVISION

#### For Planning Board Use Only:

Tax Map Parcel No.: \_

Application Number: \_

\_\_\_\_\_ Received by:

Major Subdivision - Application Fee \$\_\_\_\_

\_\_\_\_\_ Date:

#### INSTRUCTIONS TO APPLICANT:

Complete all parts of this application form. No public hearing will be scheduled until all questions have been answered or satisfactorily explained in writing. The Planning Board stands ready to help you but you must furnish the information required by law before the Planning Board can take action on your application.

#### Subdivision Name and Location:

App	olicant:	Owner of land to be subdivided:
	Name:	Name:
А	Address:	Address:
Pho	one No.:	Phone No.:
Lice	ensed Surveyor:	
	Name:	
А	Address:	Total acreage of site:
		Number of building lots:
Pho	one No.:	Current Zoning District Classification:
	one No.:	Will development be staged?
Zon a.	ing Law Requirements     Required       Minimum lot size:	Shown on Plan
State	e and Federal nits Needed:	
-		
	division Plat Must Show:	ock, and tax parcel number
		ling properties across any public road)
	· · ·	and other significant physical features on or near the site
f.		hs, road layout, open space, drainage, water supply and sewage
g.	-	ndicators of slope, if deemed necessary by the planning board
h.	The seal of the licensed land surveyor who prepared the	e plat, over signed in red ink
i.	Written description for each lot of subdivision	
j.	Completed Long Environmental Assessment Form?	
	er questions:	
		······
b.	Is a copy of the tax map(s) showing the subdivision site	attached?
c.	Does the plat map show existing restrictions on the use such included with this application?	of land, including easements and covenants and are copies of
		n and number of lots proposed?
e.	Does the plat map show all existing buildings with setba	acks from proposed lot lines?
f.	Are all real property taxes pertaining to the property pa	id in full?
g.	documentation included showing that the tests were con	rith NYS DOH standards) shown on the map for each lot and is nducted by a professional engineer, architect, surveyor, code
h.	Are the corners of the tract marked by monuments of su	ach size and type as to be in accordance with the accepted
i.		ity available for all proposed building lots?

Sub	mission Requirements for Major Subdivision - Preliminary Plat:	YES	NO
	Five copies of the plat map, drawn to scale. The map scale shall be drawn at an appropriate scale on a sheet larger than $8\frac{1}{2}$ " x $14$ "		
b.	All parcels of land proposed to be dedicated to public use and the conditions of such use		
	Grading and landscaping plans		
d.	The width and location of any roads or public ways and the width, location, grades and road profiles of all roads or public ways proposed by the developer		
e.	The approximate location and size of all proposed waterlines, hydrants and sewer lines, showing connection to existing lines		
f.	A stormwater management plan, indicating profiles of lines or ditches and drainage easements on adjoining properties		1
g.	Plans and cross-sections showing sidewalks, road lighting, roadside trees, curbs, water mains, sanitary sewers and storm drains, the character, width and depth of pavements and subbase and the location of any underground cables		
h.	Preliminary designs for any bridges or culverts		
i.	The proposed lot lines with dimensions and area of each lot		
j.	An actual field survey of the boundary lines of the tract, giving complete description by bearings and distances, made and certified by a licensed surveyor. The corners of the tract shall also be marked by monuments of such size and type as to be in accordance with the accepted standards of the surveying profession, and their locations shown on the plat		
k	A draft environmental impact statement, if required		
	Where the preliminary plat submitted covers only a part of the subdivider's entire holding, a sketch of the prospective future road and drainage system of the unsubdivided part shall be submitted for study to the Planning Board.		
m	Additional information as deemed necessary by the Planning Board		
	mission Requirement for Major Subdivision – Final Plat:	YES	NO
	Five copies of the plat, one of which is a mylar copy acceptable for filing with the county clerk? The map scale shall be drawn at an appropriate scale on a sheet larger than 8 ½ inches by 14 inches		
b.	The proposed subdivision name and the name of the town and county in which the subdivision is located; the name and address of the record owner and subdivider; the name, address, license number and seal of the licensed land surveyor oversigned in red ink.		
C	Road lines, pedestrian ways, lots, easements and areas to be dedicated to public use		
	Sufficient data acceptable to the Planning Board to determine readily the location, bearing and length of every road line, lot line and boundary line; such data shall be sufficient to allow for the reproduction of such lines on the ground.		
e.	The length and bearing of all straight lines, radii, length of curves and central angles of all curves; tangent bearings shall be given for each road. All dimensions of the lines of each lot shall also be given. The plat shall show the boundaries of the property, locations, graphic scale and true North arrow		
f.	All offers of cession and any covenants governing the maintenance of unceded open space shall bear the certificate of approval of the Town Legal Counsel as to their legal sufficiency		
g.	Permanent reference monuments shall be shown and constructed in accordance with the accepted standards of the surveying profession		
h.	All necessary approvals of the NYS Department of Health, NYS Department of Environmental Conservation, NYS Department of Transportation, Jefferson County Highway Department, and any other involved agency.		
i.	An approved environmental impact statement, if required		
j.	Construction drawings, including plans, profiles and typical cross sections, as required, showing the		
,	proposed location, size and type of road, sidewalks, road lighting standards, roadside trees, curbs, water mains, sanitary sewer or septic systems, storm drains or ditches, pavements and subbase and other facilities		
k.	Evidence of legal ownership of property		
	Deed restrictions, existing and proposed in form for recording		
	<ul> <li>A certificate by the Subdivision Inspector certifying that the subdivider has complied with one of the following alternatives:</li> <li>(1) All improvements have been installed in accord with requirements of this chapter and with the action of the Planning Board giving approval of the preliminary plat; or</li> <li>(2) A performance bond, irrevocable letter of credit or cashier's check or bank draft has been posted in sufficient amount as determined by the Town Legal Counsel to assure such completion of all required improvements</li> </ul>		
n	Any other data, such as certificates, affidavits, endorsements or other agreements, as may be required by		
	the Planning Board in enforcement of this chapter		

# NOTE TO APPLICANT:

Before you submit this application for approval of a major subdivision, **MAKE SURE** that all applicable requirements of the Town of Watertown Subdivision Law have been met. No public hearing will be scheduled until all required documents have been furnished in form satisfactory to the Town of Watertown Planning Board or a written explanation has been given to irrelevant items omitted.

The undersigned hereby requests approval by the Town of Watertown Planning Board of the identified application for a major subdivision. I hereby certify that I have completed the application to the best of my ability and have complied with all applicable regulations of the Town of Watertown Subdivision Law. I certify that the application information is complete and I believe all information given to be true.

## Signature of Applicant

Date:

Sworn to before me this \_\_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_\_

Notary Public

Signature of Landowner (If Applicant is not Landowner)

Date:

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_\_

Notary Public

# FOR PLANNING BOARD USE ONLY

Sketch Plan Conference held (optional)	. Sketch Plan submitted to Planning Board (optional)	Da
Long Environmental Assessment form completed by applicati		
Determination by the Planning Board that the Application for a Major Subdivision – Freliminary Plat is         Referred to Zoning Board of Appeals for area variance (if applicable)		
Referred to Zoning Board of Appeals for area variance (if applicable)		
Resolution to hold public hearing on Preliminary Plat made by the Planning Board		
Notice of public hearing published in the official newspaper of the town		
Notice of public hearing mailed to adjoining property owners by applicant		
0. SEQR determination made by Planning Board		
1. Decision made on Application for a Major Subdivision - Preliminary Plat		
Approved		
Disapproved         Approve w/Modifications.       Modifications Include:	1. Decision made on <b>Application for a Major Subdivision – Preliminary Plat</b>	
Approve w/Modifications.       Modifications Include:	Approved	
Signature of Planning Board Chair       Date         NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.       Date         2. If modifications are required, date notification of modifications referred to applicant	Disapproved	
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant	Approve w/Modifications. Modifications Include:	
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
NOTE: Approval of Preliminary Plat does NOT mean final approval and therefore, lots within the subdivision shall NOT be sold, offered for sale, leased or rented.         2. If modifications are required, date notification of modifications referred to applicant		
3. Determination by the Planning Board that the Application for a Major Subdivision - Final Plat is complete and all required information supplied to the Planning Board	<b><u>NOTE</u></b> : Approval of <b>Preliminary Plat</b> does <b>NOT</b> mean final approval and therefore, lots within	
complete and all required information supplied to the Planning Board		
4. Resolution to hold public hearing on Final Plat made by the Planning Board		
5. Notice of public hearing published in the official newspaper of the town		
7. Public hearing held	1 0 0	
8. Decision made on Application for a Major Subdivision – Final Plat          Approved         Disapproved         Conditionally Approved         Conditions of Approval:             Signature of Planning Board Chair    Date	6. Notice of public hearing mailed to adjoining property owners by applicant	
Approved Disapproved Conditionally Approved Conditions of Approval: Signature of Planning Board Chair Date	7. Public hearing held	
Disapproved Conditionally Approved Conditions of Approval:	8. Decision made on Application for a Major Subdivision – Final Plat	
Conditionally Approved Conditions of Approval:	Approved	
Signature of Planning Board Chair Date	Disapproved	
Signature of Planning Board Chair Date	Conditionally Approved Conditions of Approval:	
	Signature of Planning Board Chair Date	
(Q. Decision noted on all conject of Final Plat and required number of conject returned to applicant	19. Decision noted on all copies of <b>Final Plat</b> and required number of copies returned to applicant	
	1. Plat map filed with County Clerk	